

**DEPARTMENT OF HEALTH, SOCIAL SERVICES AND PUBLIC SAFETY
STATEMENT TO THE HISTORICAL INSTITUTIONAL ABUSE INQUIRY**

MODULE 15

BAWNMORE AND KINCORA CHILDREN'S HOMES

8 APRIL 2016

I, Richard Pengelly will say as follows:

This statement has been provided on behalf of the Department of Health, Social Services and Public Safety (the Department) in response to the Rule 9 request issued by the Historical Institutional Abuse Inquiry (the Inquiry) dated 5 February 2016.

Searches

1. Given the period of the Inquiry (1922-1995), the vast majority of relevant records that the Department holds are likely to be contained in registered paper files.
2. The method by which information was ascertained in relation to the work of module 15 of the Inquiry is the same as for the preceding modules. This involved searches being conducted on registered paper file titles in the Department's Registered File Management System (RFMS) which is used to manage its registered paper files; record titles in 'TRIM'¹ which is the official records repository for all records created since 2007 in the Department up to and including an 'Official Sensitive' security classification; and electronic file titles on departmental shared network drives². The file and record titles were searched for matching search terms, e.g. names of the Bawnmore and Kincora Children's homes, names of individual applicants, names of individuals against whom allegations of abuse have been made, names of publications and circulars.
3. Searches were initially conducted based on search terms derived from the content of the three-page Schedule attached to the initial Section 9 Notice for all institutions, including Bawnmore and Kincora Children's Homes. A copy of the initial search terms is attached at **Annex A**. Subsequent to the Section 9 Notice being served, the Department was provided with a list of named institutions and names of individual applicants as search terms by the Inquiry. Updates³ to the list were received from the Inquiry on a number of occasions. Searches were conducted on the RFMS and TRIM systems and the shared network drives. Searches returned lists of registered paper file titles, TRIM record titles and electronic file titles stored on shared network drives that met the search criteria. The keyword search resulted in unrefined lists of files containing the relevant keyword. Not all registered paper files or records identified by a keyword search were relevant to the Inquiry. A sift of the search results was carried out in Child Protection Branch to identify which material might be relevant.

¹ Tower Records Information Management (TRIM). TRIM is a Northern Ireland Civil Service wide system for managing electronic documents and records from creation through to disposal, or transfer to PRONI for permanent archive. The Department introduced TRIM in 2007.

² A departmental shared network drive is a location for storing electronic documents where they can be accessed by more than one person. Access to documents can be restricted to groups of individuals.

³ Email from HIA 8 May 2013.
 Email from HIA 25 June 2013.
 Email from 31 July 2013.
 Email from 24 September 2013.

4. An example of a record title that was included in a search results list which was considered not relevant to the Inquiry is the registered file BC/808/07 titled 'BUSINESS CASE UNIT BUSINESS CASES SOUTH & EAST BELFAST BUSINESS CASE FOR REPLACEMENT OF BAWNMORE CHILDREN'S HOME'. This file title was returned in the search results because of the words 'Bawnmore Children's Home' in its title. However, it had no relevance to the Inquiry.
5. For each file considered possibly relevant that was not recorded as having been destroyed on the RFMS, Information Management Branch (IMB) identified its physical location (i.e. located in the Department's File Registry, located within a branch of the Department, or transferred to the Public Record Office of Northern Ireland (PRONI)). IMB organised retrieval of registered paper files recorded as located within the Department and provided those available to Child Protection Branch. For files that were not found in their recorded branch; physical searches were carried out throughout DHSSPS offices in Castle Buildings by a team of administrative staff.
6. On 27 June 2013, Seán Holland, Chief Social Services Officer (CSSO), asked the Department's senior management team for administrative support to assist with provision of relevant departmental documentation to the Inquiry. A copy of the memo is attached at **Annex B**. On 18 July 2013, the CSSO issued a memo to the Department's senior management requesting that all DHSSPS staff consider the relevance of documents held within their possession to the Inquiry and to identify any such documents to the Child Protection Branch. This included documents held within filing cabinets, pedestals and electronic documents held on computers. A copy of the memo is attached at **Annex C**. This related to all the work of the Inquiry not just the module dealing with Bawnmore and Kincora.
7. In conducting searches, variations of search terms were used in an effort to ensure all relevant information was identified.

Independent Panel of Experts

8. An independent panel of experts was engaged by the Department to scrutinise the information that had been identified as possibly relevant to the Inquiry. The panel comprised 11 individuals each with a professional qualification in social work recognised by the Northern Ireland Social Care Council and at least 8 years post professional qualification experience of which 5 years must have been gained in the delivery of children's services. The panel was in place from August 2013 to April 2014. A list of panel members was previously provided to the Inquiry⁴. The panel members were orally briefed on 5 and 8 August 2013 by Eilís McDaniel, DHSSPS Director of Family and Children's Policy, and provided with the Inquiry's Terms of Reference. Two panel members independently scrutinised each piece of

⁴ SND-15693

information identified as having potential significance to provide assurance that all relevant information was identified.

9. The determination of relevance by the panel of experts was based on the content of the initial Section 9 notice served on the Department.

Departmental Library and External Sources of Information

10. The Department's library has helped to search, identify and retrieve relevant inspection reports, publications, circulars and directions. Other sources that have been engaged to provide information include the Assembly Library, Queen's University Library, the National Archives, the Home Office, Hansard and the internet. Individuals contacted included former DHSS staff, retired inspectors from the former Social Services Inspectorate England, including the former Chief Inspector for England and Wales, Sir William Utting as well as leading academics and authors of reports and publications who were deemed to be a potential source of important contextual information.

Provision of Information

11. Copies of all relevant information identified as a result of the search and retrieval process or information specifically requested by the Inquiry and retrievable by the Department has been forwarded to the Inquiry.
12. In response to the Rule 9 request dated 5 February 2016, the Department provided Existing and Unavailable File Lists in relation to Bawnmore and Kincora Children's Homes to the Inquiry on 4 March 2016. Since then, to be assured that the Existing and Unavailable File Lists sent to the Inquiry on 4 March 2016 are complete, further searches of the Records Management Systems and file stores were carried out.

Existing Files

13. No further existing files have been identified. The Existing File Lists are attached at **Annex D**.

Unavailable Files (Files not held by the Department)

14. Based on file titles, three further files which might have been relevant have been included on the Unavailable File Lists. The Unavailable File Lists have been updated in accordance with the requirements set out in the rule 9 request and are attached at **Annex E**.

To the best of my knowledge and belief, all documentation relevant to the Inquiry relating to Bawnmore and Kincora Children's Homes has been made available to the Inquiry.

I can assure the Inquiry that if, for any reason, further relevant documents come to light, the Inquiry will be informed immediately and the documents will be forwarded to the Inquiry as a matter of urgency.

Signed

A handwritten signature in black ink, appearing to read 'R. Pengelly', written in a cursive style.

RICHARD PENGELLY

**Permanent Secretary
Department of Health, Social Services and Public Safety
8 April 2016**

List of Relevant Words/Sentences to assist with Section 9 Notice of HIAI.

Institutions

Inquiry

Residential

Children's Home

“ “ log book

“ “ admission book/record

Inspection reports

Abuse

“ report

Sex offenders register

Dangerous persons

Physical abuse

Sexual abuse

Emotional abuse

Ill-treatment

Neglect

Allegations

Complaints

Investigations

Offenders

Potential cases

Victim

Compensation of victims

Conviction

Punishment

Internal/external reports into abuse

Criminal/civil proceedings

Policy/procedures developed/received by institutions

Hughes Report/Inquiry

Black report

MEMO



From: Sean Holland

Date: 27 June 2013

To: Grade 3s

cc: Donna Ruddy
Máire Redmond

REQUEST FOR ADMINISTRATIVE SUPPORT TO ASSIST WITH PROVISION OF RELEVANT DEPARTMENTAL DOCUMENTATION TO THE HISTORICAL INSTITUTIONAL ABUSE INQUIRY (HIAI)

You may be aware of the establishment of the NI Executive's Inquiry and Investigation into Historical Institutional Abuse (HIA). This HIA Inquiry will examine if there were systemic failings by institutions or the state in their duties towards those children in their care between the years of 1922-1995.

The HIA Inquiry team is currently engaged in its investigative work in preparation for its public hearings. As part of that work, the Department has been served with a Section 9 Notice under the Historical Institutional Abuse Act (Northern Ireland) 2013. This Notice requires the Department to provide the HIA Inquiry with a series of documents relevant to the work of the Inquiry. This will generate significant work for the Department and will require a detailed examination of documents to determine their relevance, prior to submission to the Inquiry Team. **The Inquiry Team has set a deadline of the start of September for the information to be returned to it.**

We do not have sufficient resource to undertake this work within the Department. As a consequence, we are proposing to establish a panel of experts made up of individuals with the necessary expertise, knowledge and experience and a business case is being prepared to establish the panel.

The panel will require administrative support to photocopy/scan documents and to maintain a record of documents provided to the HIAI Team. Given the sensitive nature of this work and the need for confidentiality, my preference is to source administrative support from within the Department.

I would be grateful if you could confirm whether you can provide administrative support from within your Group. If yes, can I ask you to identify:

1. who is available (by name); and
2. when during the months of July and August they will be available (by date).

A calendar has been set up within TRIM [DH1/13/171877]. I would be grateful if it could be completed **by Thursday 4 July 2013**. When complete, it would be helpful if notification of completion could be sent by e-mail to

I understand that there are a number of pressures across the Department but I would be most grateful if you can respond positively to this very short term request for support.

A handwritten signature in black ink that reads "Sean Holland". The signature is written in a cursive style with a large initial 'S' and a long horizontal stroke at the end.

SEAN HOLLAND
Deputy Secretary

MEMO



Department of
**Health, Social Services
and Public Safety**

www.dhsspsni.gov.uk

From: Seán Holland

Date: 18 July 2013

To: Chief Professional Officers
Grade 3s
Grade 5s

cc: Eilís McDaniel
Donna Ruddy
Máire Redmond
Joy McCullough
Lynn Rollins

REQUEST FOR ALL DHSSPS STAFF TO CONSIDER THE RELEVANCE OF DOCUMENTS HELD WITHIN THEIR POSSESSION TO THE HISTORICAL INSTITUTIONAL ABUSE INQUIRY (HIAI)

Further to my note of 27 June 2013, I would like to stress the importance of complying with the Section 9 notice served under the Historical Institutional Abuse Act (Northern Ireland) 2013.

As you were advised previously, the Section 9 Notice requires the Department to provide the HIAI with Departmental documents relevant to the work of the HIAI. This covers all documents held within the Department, including those on the pre TRIM drives and TRIM.

Can I ask you now to consider **all** documents within your possession (e.g. hard copy documents held within filing cabinets, pedestals and electronic documents held on your desktop and personal drives) and determine their relevance to the HIAI – this includes documents which might have come from the Health and Social Care Board or the Health and Social Care Trusts.

Once identified, these documents should be passed to Child Protection Policy Branch who will keep a record of all documents identified. These documents will be forwarded to the panel of experts currently being established for further consideration on whether they should be passed to the HIAI Team. The HIAI Team has set a deadline of the end of September for all Departmental documents relevant to the HIAI to be returned to it.

I would be grateful if you would e-mail all relevant documents by **Friday 9 August 2013** to both _____ and _____

Many thanks for your co-operation.

SEÁN HOLLAND
Deputy Secretary

DHSSPS BAWNMORE EXISTING FILE LIST: 8 April 2016				
FILE NUMBER	FILE TITLE	TIME PERIOD COVERED	ACTUAL NUMBER OF PAGES SENT TO INQUIRY	TOTAL NUMBER OF PAGES IN REGISTERED FILE
BC/16/96	BAWNMORE ROAD CHILDREN'S HOME - INSPECTION	04/01/96 - 13/08/01	187	187
SS/247/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - PRIVATE SESSIONS RE. WILLIAMSON HOUSE FORMERLY 15598/1985	25/05/85-12/08/96	60	60
SS/246/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - PRIVATE SESSIONS; EVIDENCE OF THE DE LA SALLE MANAGEMENT COMMITTEE	25/05/85-20/09/96	232	232
SS/245/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - PRIVATE SESSIONS; NORTHERN BOARD. FORMERLY FILE 15911/1985	25/05/85-11/06/98	119	119
SS/49/84	PAPERS RELATING TO MCGONAGLE COMMITTEE OF INQUIRY - 1982	18/04/1984-02/10/1993	206	206
BP/240/87	CHILD CARE BRANCH - IMPLEMENTATION OF THE HUGHES INQUIRY REPORT	30/01/87-30/07/96	480	480
BP/640/97	CCPD CHILD PROTECTION INQUIRIES HUGHES REPORT- IMPLEMENTATION OF RECOMMENDATION 6	03/03/97-21/08/02	233	233
BP/638/90	HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION 6	20/03/90-18/02/91	24	200
SS/47/84	PLANNING FOR NEW COMMITTEE OF OF INQUIRY INTO ADMINISTRATION AT CHILDREN'S HOMES AND HOSTELS - ACTION TAKEN 1983	18/04/1984-02/10/1993	434	434
SS/50/84	CHILDRENS HOMES POLICE INVESTIGATION 1980	18/04/1984-02/10/1993	39	176
BS/1019/04	CHILD CARE POLICY DIRECTORATE BAWNMORE CHILDRENS HOME	20/10/04-29/09/05	133	133

DHSSPS KINCORA EXISTING FILE LIST: 8 April 2016				
FILE NUMBER	FILE TITLE	TIME PERIOD COVERED	ACTUAL NUMBER OF PAGES SENT TO INQUIRY	TOTAL NUMBER OF PAGES IN REGISTERED FILE
BC/1166/90	CHILD CARE BRANCH - KINCORA - RELATED PQ'S AND QUERIES RAISED BY MPS	01/03/1990 - 17/07/1990	25	25
BC/235/90	CHILD CARE BRANCH - KINCORA - RELATED PQ'S AND QUERIES RAISED BY MPS	20/01/1990 - 09/02/1990	33	443
BC/3669/90	CHILD CARE BRANCH - KINCORA - RELATED PQ'S AND QUERIES RAISED BY MPS	01/08/1990 - 17/11/1993	118	118
BC/4889/84	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDREN'S HOMES AND HOSTELS - EVIDENCE OF WITNESSES RE KINCORA	19/11/1984 - 07/11/1986	18	389
BP/240/87	CHILD CARE BRANCH - IMPLEMENTATION OF THE HUGHES INQUIRY REPORT	31/01/1987-30/07/1996	480	480
BP/638/90	HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION 6	20/03/1990-18/02/1991	24	200
BP/640/97	CCPD CHILD PROTECTION INQUIRIES HUGHES REPORT- IMPLEMENTATION OF RECOMMENDATION 6	03/03/1997-21/08/2002	233	233
SS/246/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - PRIVATE SESSIONS; EVIDENCE OF THE DE LA SALLE MANAGEMENT COMMITTEE	25/05/1985-20/09/1996	232	232
SS/247/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - PRIVATE SESSIONS RE. WILLIAMSON HOUSE. FORMERLY 15598/1985	25/05/1985-12/08/1996	60	60

SS/45/84	HUGHES COMMITTEE OF INQUIRY IN TO ADMINISTRATION AT CHILDREN'S HOMES AND HOSTELS - (1) IMMUNITY & INDEMNITY FOR WITNESSES (2) FEES F OR CHAIRMAN; ETC.	18/04/1984-02/10/1993	35	269
SS/46/84	TERMS OF REFERENCE AND POWERS OF HUGHES COMMITTEE OF INQUIRY INTO ADMINISTRATION AT CHILDRE N'S HOMES AND HOSTELS WITNESSES (2) FEES FOR CHAIRMAN; ETC.	18/04/1984-02/10/1993	162	162
SS/49/84	PAPERS RELATING TO MCGONAGLE COMMITTEE OF INQUIRY - 1982	18/04/1984-02/10/1993	206	206
SS/47/84	PLANNING FOR NEW COMMITTEE OF OF INQUIRY INTO ADMINISTRATION AT CHILDREN'S HOMES AND HOSTELS - ACTION TAKEN 1983	18/04/1984-02/10/1993	434	434
SS/245/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - PRIVATE SESSIONS; NORTHERN BOARD. FORMERLY FI LE 15911/1985	25/5/1985-11/6/1998	119	119
SS/48/84	ACTION FOLLOWING COLLAPSE OF M CGONAGLE COMMITTEE OF INQUIRY - 1982	18/04/1984-02/10/1993	36	175
SS/50/84	CHILDRENS HOMES POLICE INVESTI GATION 1980	18/04/1984-02/10/1993	39	176

UNAVAILABLE KINCORA FILES: 8 April 2016

FILE NUMBER	FILE NAME	WHY IS IT UNAVAILABLE	WHEN IT BECAME UNAVAILABLE	DHSSPS had this file originally and copied it for the Inquiry but it has since gone to PRONI
AS/205/00	CHILD ABUSE INDIVIDUAL CASES	DESTROYED	02/12/2004	
BC/277/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - EVIDENCE OF WITNESSES RE KINCORA	DESTROYED	29/03/2006	
BC/4107/84	CHILD CARE BRANCH - PRESS CUTTINGS RELATION TO HUGHES INQUIRY	DESTROYED	17/02/1996	
BC/684/84	CHILD ABUSE - INDIVIDUAL CASES	DESTROYED	29/03/2006	
BP/1129/92	HUGHES REPORT - RECOMMENDATION 6	DESTROYED	29/05/1996	
BP/1508/83	CHILD ABUSE - GUIDELINES	DESTROYED	28/08/2008	
BP/1116/87	CHILD ABUSE - REPORT TO PRIME MINISTER ON DEPARTMENTAL INITIATIVES	DESTROYED	23/01/1997	
BP/1191/87	CHILD ABUSE - REVIEW GROUP	DESTROYED	23/01/1997	
BP/402/90	INTER-DEPARTMENTAL GROUP ON CHILD ABUSE	DESTROYED	07/08/2000	
BP/596/96	INTERDEPARTMENTAL GROUP ON CHILD ABUSE	DESTROYED	02/03/1996	
BP/1247/03	CHILD ABUSE - SEXUAL ABUSE	DESTROYED	08/02/2012	
BS/240/02	HOMEFIRST - CHILD ABUSE BY FOSTER CARERS ██████████ CASE	DESTROYED	30/01/2007	
BP/159/95	CHILD ABUSE AND THE CHURCHES	DESTROYED	26/04/2000	
BP/1378/86	HUGHES INQUIRY REPORT	DESTROYED	19/07/2002	
BP/1272/92	OPERATIONS BRANCH 2 (CLIENT GROUPS) - CHILD ABUSE	DESTROYED	29/01/2002	
BP/1603/91	CHILD ABUSE INCIDENCE AND STUDY	DESTROYED	05/02/2002	
BP/1605/07	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	DESTROYED	08/09/2008	
BP/1643/93	CHILD ABUSE CASES - ██████████	DESTROYED	23/06/2003	
BP/1655/87	HUGHES REPORT	DESTROYED	27/04/2007	
BP/168/88	CHILD CARE BRANCH-IMPLEMENTATION OF THE HUGHES INQUIRY REPORT	DESTROYED	01/07/2002	

BP/1720/93	RESIDENTIAL CHILD CARE STAFF - SOCIAL WORK QUALIFICATIONS - PROGRESS ON HUGHES 6	DESTROYED	21/02/1997
BP/186/89	HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION 6	DESTROYED	10/09/1999
BP/1917/87	CHILD ABUSE - REVIEW GROUP	DESTROYED	22/01/1997
BP/1923/93	CHILD ABUSE REVIEW GROUP	DESTROYED	03/03/2003
BP/1973/91	HUGHES ENQUIRY-TRAINING IMPLICATIONS	DESTROYED	18/07/2002
BP/2040/87	CHILD ABUSE REGISTERS	DESTROYED	25/02/1997
BP/2058/86	CHILD ABUSE - GENERAL POLICY	DESTROYED	23/05/1996
BP/2105/88	HUGHES REPORT-RECOMMENDATION 6	DESTROYED	22/07/2002
BP/2105/93	CHILD ABUSE ENQUIRIES - CASE REVIEWS R.O.	DESTROYED	23/04/2003
BP/2109/93	PES CHILD ABUSE R.O.	DESTROYED	04/08/2003
BP/2131/02	CHILD ABUSE REGISTERS	DESTROYED	04/02/2005
BP/216/89	INFORMATION OFFICE SERVICES - CHILD ABUSE	DESTROYED	04/01/1999
BP/216/90	HUGHES ENQUIRY REPORT - IMPLICATIONS FOR SOCIAL WORK STAFF	DESTROYED	11/04/2000
BP/219/88	CHILD ABUSE - REVIEW GROUP	DESTROYED	05/01/1998
BP/2253/88	CHILD ABUSE: LIAISON WITH THE POLICE	DESTROYED	11/08/1998
BP/2285/86	HUGHES ENQUIRY REPORT - IMPLICATIONS FOR SOCIAL WORK STAFF	DESTROYED	30/05/1996
BP/2324/86	CHILD ABUSE REVIEW GROUP	DESTROYED	18/07/2002
BP/2325/86	SOCIAL SERVICES INSPECTORATE CHILD ABUSE REVIEW GROUP	DESTROYED	18/07/2002
BP/2333/87	CHILD ABUSE - REVIEW GROUP	DESTROYED	23/01/1997
BP/2335/96	CHILD ABUSE INDIVIDUAL CASES ***CONTENTS TRANSFERRED TO S75 8/93***	DESTROYED	13/11/1996
BP/2369/92	CHILD ABUSE REGISTERS	DESTROYED	27/02/2002
BP/2391/92	CHILD ABUSE REGISTERS	DESTROYED	23/04/2003
BP/240/86	HUGHES ENQUIRY-TRAINING IMPLICATIONS	DESTROYED	04/08/2006
BP/2438/92	CHILD ABUSE REVIEW GROUP (RO)	DESTROYED	16/08/2006
BP/276/88	CHILD ABUSE REVIEW GROUP	DESTROYED	23/07/2002
BP/279/88	CHILD ABUSE THE CHIAI PROJECT	DESTROYED	19/07/2010
BP/307/92	CHILD ABUSE - REGISTER SYSTEM AND TRAINING PROVISION	DESTROYED	01/10/2007
BP/3229/92	HUGHES REPORT REGULATION 6 (FB)	DESTROYED	14/05/1997
BP/323/84	CHILD ABUSE REGISTERS	DESTROYED	26/11/1996
BP/340/89	CHILD CARE BRANCH IMPLEMENTATION OF THE HUGHES INQUIRY REPORT	DESTROYED	02/08/2007
BP/542/91	HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION 6	DESTROYED	29/03/2006
BP/565/88	CHILD ABUSE REVIEW GROUP	DESTROYED	05/01/1998
BP/600/90	CHILD ABUSE THE CHIAI PROJECT	DESTROYED	03/07/2000

BP/750/87	HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION 6	DESTROYED	10/09/1999	
BP/777/88	CHILD ABUSE REVIEW GROUP	DESTROYED	05/01/1998	
BP/877/86	HUGHES ENQUIRY REPORT - IMPLICATIONS FOR SOCIAL WORK STAFF	DESTROYED	18/07/2002	
BP/880/87	CHILD ABUSE - REVIEW GROUP	DESTROYED	23/01/1997	
BP/908/92	HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION 4	DESTROYED	07/05/1997	
BS/1123/04	CHILD CARE UNIT CHILD ABUSE INVESTIGATIONS AC051	DESTROYED	02/12/2004	
BS/1125/04	CHILD CARE POLICY DIRECTORATE CHILD ABUSE INVESTIGATIONS ACOSO	DESTROYED	02/12/2004	
SS/100/97	CHILD ABUSE INDIVIDUAL CASES	DESTROYED	02/12/2004	
SS/234/96	ALLEGED CHILD ABUSE HARMONY COMMUNITY TRUST	DESTROYED	29/08/2006	
SS/253/96	ALLEGED CHILD ABUSE- HARMONY COMMUNITY TRUST OPENED IN ERROR BY BRANCH	DESTROYED	08/10/1996	
SS/274/95	PPRD3 - CHILD ABUSE GENERAL	DESTROYED	08/03/1996	
SS/298/92	RESIDENTIAL CARE - CHILD ABUSE	DESTROYED	02/08/2007	
SS/302/99	CHILD ABUSE INDIVIDUAL CASES	DESTROYED	02/12/2004	
SS/310/98	CHILD ABUSE INDIVIDUAL CASES	DESTROYED	02/12/2004	
SS/64/96	CHILD ABUSE INVESTIGATION ██████████	DESTROYED	30/01/2007	
SS/758/93	CHILD ABUSE INDIVIDUAL CASES	DESTROYED	02/12/2004	
BC/2060/87	HUGHES INQUIRY RECOMMENDATIONS RESEARCH PROJECT	DESTROYED	07/02/2002	
BP/1558/07	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	DESTROYED	08/09/2008 (CONTENTS TRANSFERRED TO FILE SS/179/82 ON 08/09/08. FILE SS/179/82 IS ALSO RECORDED ON THIS LIST)	
BP/1605/07	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	DESTROYED	08/09/2008 (CONTENTS TRANSFERRED TO FILE SS/208/83 ON 08/09/08. FILE SS/208/83 IS ALSO RECORDED ON THIS LIST)	
BS/965/05	CCPD CHILD PROTECTION INVESTIGATIONS + REVIEW KINCORA - BRIEFING FOR MINISTER 1991	DESTROYED	30/09/2005	
SS/436/91	CCPD CHILD PROTECTION INVESTIGATIONS + REVIEW KINCORA - BRIEFING FOR MINISTER 1991	DESTROYED (FILE CREATED IN ERROR DESTROYED SAME DAY)	08/10/2010	
BP/1108/83	CHILD ABUSE - GUIDELINES	PRESUMED DESTROYED	The RFMS shows a retention date of 03/05/02. We conclude that this file would have been B'Fd for that date and then destroyed but IMB but that staff failed to update the RFMS system	

BP/1509/87	NURSING & MIDWIFERY ADVISORY GROUP PLANNING GROUP - CHILD HEALTH - CHILD ABUSE REVIEW GROUP - AGENDA/MINUTES	PRESUMED DESTROYED	The last marking on the RFMS for this file is on the 10/01/97 when it was sent to Nursing and Midwifery Branch for Review, in line with the Department's reviewing procedures. The Branch would have been asked to decide whether the file was to be retained or destroyed. PRONI would have been given the chance to consider the file had the branch decided to destroy it. We can only conclude that either the file was destroyed by Nursing and Midwifery without referral back to Information Management Branch (IMB) or it was reviewed and selected for destruction, returned to IMB, and IMB staff destroyed the file but failed to note the RFMS.
BP/442/78	C & YP ACT (NI) 1968 CHILDRENS HOMES POLICY	PRESUMED DESTROYED	The last marking on the RFMS for this file is on the 16/01/95 when it was sent the Rathgael Store. Information Management Branch carried out a special review of all its files in Rathgael. PRONI were given the chance to consider the files which the Department did not wish to retain. We can only conclude that either the file was selected for destruction and that IMB staff failed to note the RFMS.
BC/442/78	C & YP ACT (NI) 1968 CHILDRENS HOMES POLICY	PRESUMED DESTROYED	The data recorded on the RFMS for this file is exactly the same as BP/442/78. It would be our conclusion that this is a duplicate of BP/442/78 albeit the number has a different prefix.
BC/175/82	C & YP ACT (NI) 1968 AREA BOARD CHILDRENS HOMES OPERATING COSTS FOR EACH HOME	PRESUMED DESTROYED	The RFMS records a continuation file BC/464/87 which has been destroyed. We can only conclude that this file has also been destroyed and that IMB staff failed to note the RFMS.
BC/1764/82	CHILDREN'S AND YOUNG PERSONS ACT (NI) 1968 CHILDRENS HOMES-FIRE PREVENTION	PRESUMED DESTROYED	The last marking on the RFMS for this file is on the 19/10/92 when it was put away in the store. Given the age of the file and recognising the Department's reviewing procedures we conclude that either the file was destroyed by Child Care without referral back to Information Management Branch (IMB) or it was reviewed and selected for destruction, returned to IMB, and that IMB staff destroyed the file but failed to note the RFMS.
BP/1341/88	CONDUCT OF CHILDREN'S HOMES DIRECTION 1975 AMENDMENTS	PRESUMED DESTROYED	The last marking on the RFMS for this file is on the 25/11/97 when it was sent to Child Care Branch for Review, in line with the Department's reviewing procedures. The Branch would have been asked to decide whether the file was to be retained or destroyed. PRONI would have been given the chance to consider the file had the branch decided to destroy it. We can only conclude that either the file was destroyed by Nursing and Midwifery without referral back to Information Management Branch (IMB) or it was reviewed and selected for destruction, returned to IMB, and that IMB staff destroyed the file but failed to note the RFMS.
BP/2289/89	CHILDREN'S HOMES-NEW REGULATIONS	PRESUMED DESTROYED	The RFMS shows a retention date of 29/07/13. We conclude that this file would have been B'Fd for destruction on that date and then destroyed but that IMB staff failed to update the RFMS system.

BP/78/82	COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND YOUNG PERSONS HOSTELS- EXPENDITURE	PRESUMED DESTROYED	The last marking on the RFMS for this file is on the 16/06/92 when it was put away in the store. Given the age of the file and recognising the Department's reviewing procedures we conclude that either the file was destroyed by Child Care without referral back to Information Management Branch (IMB) or it was reviewed and selected for destruction, returned to IMB, and that IMB staff destroyed the file but failed to note the RFMS.		
BP/522/57	CHILDREN AND YOUNG PERSONS ACT (NI) 1950 WELFARE AUTHORITIES CHILDRENS HOMES OPERATING COSTS	PRESUMED DESTROYED	The last marking on the RFMS for this file is on the 21/02/2000 when it was marked out to Mrs E Hamilton the (Departmental Records Officer at the time). Given the age of the file and recognising the Department's reviewing procedures we conclude that the file was destroyed.		
BP/916/84	DEPARTMENTAL EVIDENCE FOR COMMITTEE OF INQUIRY INTO ADMINISTRATION AT CHILDRENS HOMES AND HOSTELS	PRONI		05/07/2013	
SS/170/84	TRANSCRIPT OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - EVIDENCE OF WITNESSES RE. KINCORA. FORMERLY FILE 20318/1990	PRONI		18/12/2015	YES
BP/1615/91	CHILD ABUSE - CHILDREN WHO ABUSE CHILDREN.	PRONI		08/02/2002	
BP/271/92	CHILD ABUSE - CHILD ABUSE GROUP (1980-1984)	PRONI		24/10/2002	
BP/2979/91	CHILD ABUSE REVIEW GROUP	PRONI		05/07/2013	
BC/737/85	NORTHERN BOARD'S WRITTEN EVIDENCE FOR COMMITTEE OF INQUIRY	PRONI		20/08/2014	YES
BC/738/85	SOUTHERN BOARD'S WRITTEN EVIDENCE FOR COMMITTEE OF INQUIRY	PRONI		20/08/2014	YES
BC/790/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - NH&SS BOARD EVIDENCE	PRONI		08/04/2013	
BC/817/85	NORTHERN BOARD'S WRITTEN EVIDENCE FOR COMMITTEE OF INQUIRY	PRONI		08/04/2013	
BC/858/85	NORTHERN BOARD'S WRITTEN EVIDENCE FOR COMMITTEE OF INQUIRY	PRONI		20/08/2014	YES
BC/926/92	OPERATIONS BRANCH 2 (CLIENT GROUPS) SSI INSPECTION REPORTS ON EHSS B VOLUNTARY CHILDRENS HOMES	PRONI		02/08/2002	
BC/959/85	DE LA SALLE MANAGEMENT COMMITTEE'S EVIDENCE FOR COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS	PRONI		20/08/2014	

BP/1142/88	CHILD ABUSE	PRONI	23/08/1999	
BP/1210/84	DEPARTMENTAL EVIDENCE FOR COMMITTEE OF INQUIRY INTO ADMINISTRATION AT CHILDRENS HOMES AND HOSTELS	PRONI	20/08/2014	YES
BP/1322/85	COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND YOUNG PERSONS HOSTELS - PAPERS RELATING TO SUBMISSION AND PRINTING OF COMMITTEE REPORT	PRONI	24/10/2014	
BP/1439/86	THE HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION FALLING TO CHILD CARE BRANCH	PRONI	09/01/2013	
BP/1488/84	JUDGE HUGHES COMMITTEE OF INQUIRY INTO ADMINISTRATION OF CHILDRENS HOMES AND HOSTELS	PRONI	20/08/2014	YES
BP/1534/83	CHILD ABUSE - INQUIRIES AND INVESTIGATIONS	PRONI	21/11/2008	
BP/1549/91	CHILD ABUSE CSA INCIDENCE & STUDY	PRONI	08/06/2001	
BP/1550/91	CHILD ABUSE 1975 - FEB 1981	PRONI	08/02/2002	
BP/1606/86	CHILD ABUSE REVIEW GROUP	PRONI	19/03/2014	
BP/1803/85	JUDGE HUGHES COMMITTEE OF INQUIRY INTO ADMINISTRATION OF CHILDRENS HOMES AND HOSTELS	PRONI	20/08/2014	YES
BP/1934/86	CHILD ABUSE REVIEW GROUP	PRONI	01/11/2002	
BP/1936/88	CHILD ABUSE REVIEW GROUP	PRONI	06/04/1998	
BP/1989/91	CHILDRENS HOMES INSPECTION	PRONI	08/02/2002	
BP/2000/88	CHILD ABUSE MISCELLANEOUS	PRONI	02/04/1998	
BP/2116/86	CHILD ABUSE - REVIEW GROUP	PRONI	19/03/2014	
BP/2155/82	PMB COMMITTEE OF INQUIRY TO INVESTIGATE CHILDRENS HOMES & YOUNG PERSONS HOSTELS	PRONI	03/10/2003	
BP/224/79	CHILD ABUSE REGISTERS	PRONI	01/11/2002	
BP/2462/89	CHILD ABUSE REVIEW GROUP	PRONI	23/08/1999	
BP/494/87	CHILD ABUSE - REVIEW GROUP	PRONI	27/03/2015	
BP/50/87	CHILD ABUSE - REVIEW GROUP	PRONI	26/02/1997	
BP/599/86	CHILD CARE BRANCH - IMPLEMENTATION OF THE HUGHES INQUIRY REPORT	PRONI	20/08/2014	
BP/618/84	JUDGE HUGHES COMMITTEE OF INQUIRY INTO ADMINISTRATION OF CHILDRENS HOMES AND HOSTELS	PRONI	20/08/2014	YES
BP/752/87	HUGHES REPORT - IMPLEMENTATION OF RECOMMENDATION 4	PRONI	10/01/2013	
BP/826/84	DEPARTMENTAL EVIDENCE FOR COMMITTEE OF INQUIRY INTO ADMINISTRATION AT CHILDRENS HOMES AND HOSTELS	PRONI	07/08/2012	
BP/902/88	HUGHES INQUIRY REPORT	PRONI	01/04/2003	
BP/913/82	CHILD CARE BRANCH - VOLUNTARY CHILDRENS HOMES - REGISTRATION . CERTIFICATES	PRONI	07/10/2008	

SS/179/82	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	PRONI	14/03/2011	
SS/208/83	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	PRONI	14/03/2011	
SS/209/83	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	PRONI	14/03/2011	
SS/446/88	CHILD ABUSE INDIVIDUAL CASES	PRONI	15/10/2002	
SS/179/82	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	PRONI	14/03/2011 (PAPERS FROM FILE BP/1558/07 TRANSFERRED TO THIS FILE)	
SS/208/83	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	PRONI	14/03/2011 (PAPERS FROM FILE BP/1605/07 TRANSFERRED TO THIS FILE)	
SS/209/83	CHILD CARE POLICY DIRECTORATE CHILD PROTECTION INQUIRIES HUGHES REPORT SHERIDAN REPORT KINCORA	PRONI	14/03/2011	
BP/1581/83	HEALTH SERVICES SUPERANNUATION FORFEITURE OF RIGHTS KINCORA BOYS HOSTEL	PRONI	14/03/2011	
BC/1086/85	EVIDENCE OF NAZARETH LODGE HOME TO THE COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS AND TRANSCRIPT OF ORAL EVIDENCE	PRONI	20/08/2014	
BC/1108/85	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - EVIDENCE OF THE WESTERN AND SOUTHERN BOARDS	PRONI	20/08/2014	
BC/1315/85	EVIDENCE OF BASW TO COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS AND TRANSCRIPT OF ORAL EVIDENCE	PRONI	20/08/2014	YES
BC/1391/85	EVIDENCE OF MANOR HOUSE HOME L ISBURN TO COMMITTEE OF INQUIRY INTO CHILDREN'S HOMES AND HOSTELS AND TRANSCRIPT OF EVIDENCE	PRONI	20/08/2014	YES
BC/1501/85	COMMITTEE OF INQUIRY INTO CHILDRENS HOMES & HOSTELS - FURTHER EVIDENCE RE WILLIAMSON HOUSE & TRANSCRIPTS OF ORAL EVIDENCE	PRONI	08/04/2013	
BC/2690/84	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - DEPARTMENTAL EVIDENCE	PRONI	20/08/2014	

BC/4443/84	TRANSCRIPTS OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS - EHSS BOARD EVIDENCE	PRONI	09/08/2012	
BC/362/78	CHILD ABUSE INDIVIDUAL CASES	PRONI	11/09/1998	
BC/4106/84	TRANSCRIPT OF PROCEEDINGS OF COMMITTEE OF INQUIRY INTO CHILDREN'S HOMES AND HOSTELS - EH&SSB EVIDENCE	PRONI	19/08/1984	YES
BC/739/85	EASTERN BOARDS WRITTEN EVIDENCE FOR COMMITTEE OF INQUIRY	PRONI	20/02/1985	YES
BC/740/85	WESTERN BOARDS WRITTEN EVIDENCE FOR COMMITTEE OF INQUIRY	PRONI	20/02/1985	YES
BC/1390/85	EVIDENCE OF BARNADOS TO COMMITTEE OF INQUIRY INTO CHILDRENS HOMES AND HOSTELS AND TRANSCRIPT OF ORAL EVIDENCE	PRONI	22/04/1985	YES
BC/2442/86	REPORT OF THE COMMITTEE OF INQUIRY INTO CHILDREN'S HOMES AND HOSTELS - RESPONSES	PRONI	17/09/1986	YES
BP/336/71	<u>CHILDREN & YOUNG PERSONS ACT (NI) 1968 STANDARDS OF ACCOMODATION IN CHILDREN'S HOMES</u>	PRONI	03/03/2003	
BP/1796/88	<u>INQUIRY INTO CHILDREN'S HOMES AND</u>	PRONI	02/08/2002	
BP/2393/92	<u>INQUIRY INTO CHILDREN'S HOMES AND</u>	DESTROYED	06/07/2007	